

# SECRETARY OF STATE APPLICATION FOR GEORGIA FORESTER REGISTRATION

#### **GEORGIA STATE BOARD OF REGISTRATION FOR FORESTERS**

237 Coliseum Drive - Macon, Georgia 31217 - (478) 207-2440

www.sos.georgia.gov/plb/foresters

Please read the instructions carefully and be familiar with the laws and rules governing the practice of Forestry in the State of Georgia. Visit the following web site for information:

www.sos.georgia.gov/plb/foresters

#### \*\*Important\*

The Board cannot process incomplete applications. If any item is missing, incomplete or incorrect, your application will be returned. Please review this application before you submit it to ensure that all information and documentation is complete and correct.

#### APPLICATION CHECK LIST

PLEASE CHECK EACH ITEM as completed and/or included. This checklist will assist you in filing a completed application. You will be contacted if additional information is needed.				
	All items on application must be either <b>typed or printed.</b> Application must be signed, dated, and notarized.			
	<b>\$20.00</b> nonrefundable application fee enclosed, payable to Georgia State Board of Registration for Foresters. Effective January 1, 2009, the returned check fee will be \$40.00.			
	Completed Employment Verification form (required for all applicants) for each employer listed for qualifying experience. Forms must be signed, dated, and notarized. All work experience must be earned subsequent to date of graduation. You may request additional forms or make legible copies			
	Letters of reference from five (5) persons. If applicant is a resident of Georgia, three (3) of these five must be Registered Foresters in the State of Georgia. <b>Do not use the names of current Board Members.</b> For endorsement applications, the three required Registered Foresters may be registered in the state in which the applicant is licensed and verification of their licensure must be attached to application. If the Board has a website and you can print this information, this will be acceptable. You may request additional forms or make legible copies. Have reference letters returned to you in a sealed envelope to be submitted with your application.			

Official college transcript(s) (required for all applicants) from college or university <b>must be mailed</b>
directly to you in a sealed envelope to be submitted with this application (unless previously
submitted with examination application).
Endorsement applicants must mail Verification of License form to State Board of original license. It
should be returned to you and submitted with your application.
Application must be returned in a 9 X 12 envelope, unstapled and unfolded.
Read Forestry Law, Rules, and Regulations.

#### APPLICATION FOR GEORGIA FORESTER REGISTRATION

**<u>Do not</u>** submit this application until you have completed work experience requirements. Refer to Georgia Law Code Section 12-6-49, Qualifications and Requirements for Registered Foresters, which is attached.

<u>PLEASE NOTE:</u> This is not an application to take the forester examination. There is a separate application for the examination (available at the above website). You may apply to take the examination at any time after completion of the educational requirements.

### THE GEORGIA FORESTERS APPLICATION INCLUDES THE FOLLOWING:

**Application Form (4 pages)** 

**Secure & Verifiable Documents List (2 pages)** 

**Employment Verification Forms (2)** 

Reference Forms (5)

Transfer of Grades and Licensure Verification Forms. (For Endorsement Applicants Only)

Excerpts from Laws and Rules governing the practice of Forestry. Complete Law & Rules and Board meeting dates are available at the above web site.

FOR BOARD USE ONLY					
Amount Submitted					
Date					
Receipt #					



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### APPLICATION FOR GEORGIA FORESTER REGISTRATION **Application Fee \$20.00 (non-refundable)**

I am applying for Registration by Examination Reciprocity PLEASE PRINT OR TYPE								
1.	Name as desired on License							
	Traine as desired on Zironse	First		Middle	Last			
2.	2. Name as shown on Forester exam records or transcript. If different from above, attach copy of legal document reflecting name change.							
	First		Middle		Last			
	Social Security Number* *This information is authorized 20-3-295, 42 U.S.C.A. § 551 &	to be obtained & disclosed to S 20 U.S.C.A. § 1001	 tate & Federal agencie	es pursuant to O.C.C	S.A. § 19-11-1 & O.C.	G.A. §		
5.	Date of Birth							
6.	Physical Address							
		Number and Street (P.O. Box not a	acceptable)	Apt. No.	City/State	Zip		
7.	Mailing Address (if different than Street address)	Street, P.O. Box	x	Apt. No.	City/State	Zip		
		Succi, 1.0. Bo/	·	Арі. 140.	City/State	Zip		
8.	Telephone Number Day	( )	8. Telephone N	Number Evening	( )			
9.	Present Employer							
10.	Business Address							
		Number and Str	eet	City	State	Zip		
11.	E-mail address							

# REFERENCES

Give names and addresses of <b>five (5) references</b> (not relatives or Board members). If you are a resident of Georgia, at least
three (3) of your references must be currently registered Georgia foresters having personal knowledge of your characte
and professional reputation.

NAME		ADDRES	POSITION					
Applicants who apply for endorser	REGISTRATION IN OTHER STATES Applicants who apply for endorsement must meet the requirements as defined in Rule 220-203.							
State Board of Registration of Origin	nal License			License	Number			
Date of License / /	′							
Registered by Examination?	YES	NO	If not, how	v?				
Is License now current?	YES	NO If not,	why?					
Other states where you are registered	ı							
	·					_		
date of graduation and degree award application. The transcript must be i	EDUCATION  List in chronological order the name and location of each college, university, or technical school attended, dates of attendance, date of graduation and degree awarded. Unless previously submitted a transcript of your college credits must accompany your application. The transcript must be in a sealed envelope from the college or university.							
College or University	Location		Dates of Attendan		uation	Degree Awarded		
			7 Itteriouri	<u>cc</u> Butc		Tivarded		
WORK EXPERIENCE  All work experience must be earned subsequent to date of graduation. Describe work in detail. If employment was other than full time, specify. Begin with current or most recent work experience. Attach employment verification for each engagement. Attach additional sheet if necessary.								
Employer								
Address								
Work address (if different from above)								
Immediate Supervisor								
Current Address	Current Address							
No. and		1.	City	State		Zip		
Phone No. ( )	Dates of Em	npioyment	FROM		ТО			
Position Held								

Duties:						
Employer						
Address						
Work address (if different from above)						
Immediate Supervisor						
Current Address						
No. and Street City State Zip						
Phone No. ( ) Dates of Employment FROM TO						
Position Held						
Duties:						
Employer						
Address						
Work address (if different from above)						
Immediate Supervisor						
Current Address						
No. and Street City State Zip						
Phone No. ( ) Dates of Employment FROM TO						
Position Held						
Duties:						

# APPLICANT HISTORY

17.	Have you ever had a license or certificate revoked or suspended or otherwise sanctioned by any Board or agency in Georgia or any other state?						
	YES	NO	If YES, attach cop	y of order.			
18. Were you ever denied issuance of or, pursuant to disciplinary proceeding, refused renewal of any license or certification board or agency in Georgia or any other state?							
	YES	NO	If YES, attach cop	y of order.			
19.				nisdemeanor (other than minor traffic violation) or entered a plea of guilty, nolo r Act?" DUI and DWI are not minor traffic offenses.			
	YES	NO	If YES, attach a ce	rtified copy of conviction, plea or sanction.			
			AFFII	DAVIT OF APPLICANT			
knov and	vledge and bel	ief. I furth the Georg	ner swear and affirm ia State Board of R	provided in this application is true and correct to the best of my in that I have read and understand the current state laws and rules degistration for Foresters, and I agree to abide by these laws and			
-			electronically or ot C.G.A. § 50-36-1:	herwise, I hereby swear and affirm one of the following to be true			
Secu		able Docu	ument(s) such as d	years of age or older. Please submit a copy of your current lriver's license, passport, or other document as indicated on the			
age of ag	or older, or I at ge or older with cy. <b>Please su</b>	m a qualif h an alien ı <b>bmit a c</b> o	ied alien or non-im number issued by	but I am a legal permanent resident of the United States 18 years of amigrant under the Federal Immigration and Nationality Act 18 years the Department of Homeland Security or other federal immigration at immigration document(s) which includes either your Alien SEVIS number.			
				nat any failure to make full and accurate disclosures may result in of Registration for Foresters and/or criminal prosecution.			
	ATE OF GEO DUNTY OF	ORGIA					
				SIGNATURE OF APPLICANT			
	JBSCRIBED A EFORE ME TI		OAY OF	PRINT NAME			
M	NOT Y COMMISS	ΓARY PU ION EXPI		DATE			

#### Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

Issued August 1, 2011 by the Office of the Attorney General, Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 ("IIREA") provides that "[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law's website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General." O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status. □ A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2] □ A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2] ☐ A driver's license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2] ☐ An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2] ☐ A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at: http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/ind ex.htm [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2] □ A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2] ☐ An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2] □ A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2] □ A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2] □ A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2] □ A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

□ A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
□ A driver's license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
□ A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
□ A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
□ In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]

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# **EMPLOYMENT VERIFICATION**

1.	Name of Applica	nt					
		1	First		Middle		Last
2.	Address						
	,	Str	eet and No.		City	State	Zip
3.	Firm Name						
4.	Address						
		Str	reet and No.		City	State	Zip
5.	<b>Business Phone N</b>	Number	( )				
6.	Immediate Super	rvisor				7. Title	
	If Registered:	License #		State		Type of Lice	ense
8.	Job Title of Appl	icant					
9.	Full description	of the kind of	f work porfo	rmed I	f more eng	re is needed	includa
7.	additional pages,					ice is needed,	include
	10		100				
10.	10. Principal Business of Firm						
11.	Total Years Wo	rked	12. Av	erage Ho	ours Work	ked Per Week	ζ
	Full Time		Part	Time			
13.	<b>Exact Dates of</b>	Employment	FROM		/ /	TO	/ /
			<u> </u>	(m	onth, day, year)	)	(month, day, year)

pages attached) are true and correct.					
	Signature of Applicant				
	Date				
I hereby certify that the information furraccurate.	nished by the Applicant in the certification above is				
Name of Supervisor (PLEASE PRINT)					
Signature of Supervisor as identified on it	tem #6				
Date					
Subscribed and sworn to before me this					
Day of					
Signature of Notary Public	My Commission Expires				
NOTARY	Date				
SEAL					

I hereby solemnly swear under penalties of perjury that all the statements made by me (and the

IF SUPERVISOR WISHES TO MAKE ADDITIONAL COMMENTS REGARDING THE APPLICANT'S WORK PERFORMANCE, THESE SHOULD BE MAILED UNDER SEPARATE COVER DIRECTLY TO THE BOARD OFFICE.

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1.	Name of Applica	int					
			First		Middle		Last
2.	Address						
	<u>.</u>	Stre	eet and No.		City	State	Zip
3.	Firm Name						
4.	Address						
		Str	eet and No.		City	State	Zip
5.	<b>Business Phone 1</b>	Number	( )				
6.	Immediate Super	rvisor				7. Title	
	If Registered:	License #		State		Type of Lice	ense
8.	Job Title of App	licant					
9.	Full description	of the kind of	work nerfo	rmed I	f more sna	re is needed	include
7.	additional pages					ice is necueu,	meruue
10.	10. Principal Business of Firm						
11.	Total Years Wo	rked	12. Av	erage H	ours Work	ked Per Week	:
	Full Time		Part	Time		]	
13.	<b>Exact Dates of</b>	Employment	FROM		/ /	TO	/ /
1				(m	onth, day, year)	)	(month, day, year)

pages attached) are true and correct.	
	Signature of Applicant
	Date
I hereby certify that the information furn	ished by the Applicant in the certification above is
accurate.	issieu zy viie 12ppileuno in one eel viiteuvoit uzove is
Name of Supervisor (PLEASE PRINT)	<u></u>
Signature of Supervisor as identified on ite	em #6
Date	
Subscribed and sworn to before me this	
Day of , 20	<u> </u>
Signature of Notary Public	My Commission Expires
NOTARY	Date
SEAL	

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#### LETTER OF REFERENCE

The person whose name appears below has asked that you serve as a professional and/or character reference in connection with his/her application to become a Registered Forester in the State of Georgia. Please complete Section II.

Your endorsement will be treated as confidential. To insure its confidential nature, return this form directly to the applicant in a **sealed envelope**.

#### **SECTION I** (To be completed by applicant)

Name of Applicant				
	First	Middle		Last
Address				
	Street and No.	City	State	Zip

# **Information Concerning** ANSWERS TO BE GIVEN FROM PERSONAL KNOWLEDGE ONLY 1. Your name (please print) Address City/Town Street and Number State Zip What is your present business or profession? 2. Are you a forester? \_\_\_\_\_ Registered? \_\_\_\_ State \_\_\_ License No. \_\_\_\_\_ (if registered, please give State and License Number) 3. 4. How long have you known the applicant? From \_\_\_\_\_\_To \_\_\_\_\_inclusive. 5. Are you in any way related to the applicant? What has been your business connection with him/her? 6. 7. Do you know anything reflecting adversely on his/her integrity or general good character? 8. What is his/her character, reputation, and standing in the community? 9. In your opinion, is he/she qualified to have responsible charge of Forestry work? 10. Would you employ the applicant in a position of trust? If the applicant is connected with a firm, partnership, or corporation, please give its name and address 11. State position he/she fills Is the applicant in responsible charge of Forestry work? 12. If the applicant is in individual practice, please indicate the nature of such practice \_\_\_\_\_ 13. 14. Do you recommend the applicant for registration as a Forester as requested in his/her application? The undersigned certifies that the above statements, to the best of his/her knowledge and belief, are correct. Date Signature



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Address						
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Address						
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# For Endorsement Applicants Only

(To be mailed by applicant to the S examinations)	State Board issu	uing original license	where he/she sat fo	or previous		
To State Board of						
I am applying to the <b>GEORGIA S</b> for <b>Registration</b>	TATE BOAR	D OF REGISTRA	TION FOR FORE	ESTERS		
This is my authorization to you to Upon completion of verification by with application.						
Name of Applicant (type or print)						
Address		First	Middle	Last		
No. ar	nd Street	City	State	Zip		
Signature of Appli	icant		Date			
Our records indicate that the personal 1. Was issued License Number		ON OF STATE BO				
Original Date of Issuance Current Expiration Date						
2. Method of Licensure  Was applicant required to pas  YES (If so, explain)	s a written exa	mination?				
Does applicant's file contain a  YES (If so, explain)	ny information	n which may be a dis	scredit?			
	Signati	ure				
BOARD	State					
SEAL	Title					
	Date					

#### REQUIREMENTS FOR FORESTER EXAMINATION

#### **LAW**

#### 12-6-49. Qualifications and requirements for registered foresters

- (a) The minimum qualifications and requirements for registration as a registered forester shall be as follows:
  - (1) Graduation with a baccalaureate degree from a school, college, or department of forestry approved by the board, passage of a board approved examination after graduation, and a specific record of an additional two years' or more experience in forestry work of a character satisfactory to the board indicating that the applicant is competent to practice forestry. Such two years' experience need not be obtained on lands owned, leased, rented, or held by the applicant or by any person, corporation, agency, entity, or institution by which such applicant is employed, so long as the applicant works under supervision of a registered forester or under other supervision acceptable to the board; or
  - (2) Graduation from a school of forestry not approved by the board or completion of a curriculum approved by the board in which the applicant has acquired a minimum of 40 quarter hours' credit, or its equivalent, in forestry subjects, provided that such applicant may be licensed only after acquiring two years' experience of a character satisfactory to the board and under the supervision of a registered forester or under other supervision acceptable to the board, and only after passing a board approved examination; provided, however, that an applicant who graduates on or after July 1, 1993, from a school of forestry not approved by the board or who, on or after July 1, 1993, completes a curriculum approved by the board in which the applicant has acquired a minimum of 40 quarter hours' credit, or its equivalent, in forestry subjects, may be licensed only after completing three years' experience of a character satisfactory to the board and under the supervision of a registered forester or under other supervision acceptable to the board and only after passing a board approved examination.
- (b) The board shall issue licenses only to those applicants who meet the requirements of this Code section, provided that no person shall be eligible for registration as a registered forester who is not of good moral character and reputation.

It shall be the duty of the board by rule or regulation to define "supervision" and "experience" as used in this part, and in so doing the board shall consider and give effect to the directness, immediacy, scope, extent, quality, and constancy of such supervision, and, as to experience, the nature, quality, and extent thereof.

### **RULES**

#### 220-2-.02 Education.

- (1) A baccalaureate degree from a school, college, or department of forestry approved by the board, as provided in O.C.G. A. 12-6-49(a)(1), means the first professional degree in forestry at the bachelor's level or highest in a curriculum accredited by the Society of American Foresters.
- (2) The following applies to O.C.G. A. 12-6-49(a)(2):
  - (a) A degree from a school of forestry not approved by the Board, as provided in O.C.G.A.

- §12-6-49(a)(2), means a baccalaureate degree from an educational institution which has applied to the Society of American foresters for accreditation and has certified that its forestry curriculum meets the minimum standards for objectives, curriculum, faculty, students, administration, parent-institution support, and physical resources and facilities required for accreditation.
- (b) A curriculum approved by the Board, as provided in O.C.G.A. §12-6-49(a)(2), means a two-year associate degree in forest technology or the equivalent which is recognized by the Society of American Foresters as meeting or exceeding its minimum standards relating to objectives, curriculum, faculty, students, administration, parent-institution support, and physical resources and facilities.
- (3) All applicants are required to furnish official copies of their college transcripts.

#### 220-2-.03 Registration by Endorsement. Amended.

- (1) The Board may waive the examination requirements for an applicant who has been registered for a minimum of five years in another jurisdiction as a registered forester provided that the requirements and qualifications for licensing and registration under the laws of the jurisdiction are substantially equivalent to those of Georgia, and the applicant has been in good standing with the jurisdiction for the entire period of licensure or registration. In order to be eligible for registration by endorsement, the applicant must hold a current registration as a registered forester in another jurisdiction.
- (2) The applicant shall complete and submit an Application for Licensure by Endorsement with all attachments.
- (3) A license issued by endorsement is at the sole discretion of the Board and if issued, shall be subject to all provisions of this part governing expiration, renewal, fees, continuing education, sanctions, revocation and any and all other provisions of law and rules governing or relating to foresters.
- **220-2-.04 Masters Degree as Equivalent of Experience. Amended.** A masters degree with a concentration in Forestry over and beyond a Bachelor's Degree in Forestry shall be considered by the Board as equal to one year of forestry experience as contemplated in subparagraph (1) of Section 12-6-49(a).
- **220-2-.05** Experience for Registration. With reference to experience in the military service, because of the precise working of the law, such experience could not be acceptable as qualifying experience. The only exception to this would be where the military experience is forestry work.
- **220-2-.06 Qualifying Experience. Amended.** All qualifying experience must be earned subsequent to the educational requirement as provided for in O.C.G.A. §12-6-49, or what the Board deems to be the equivalent thereof.